

FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430

There is to be a Meeting of Foxton Parish Council at the Village Hall on Monday 6 March 2023 at 7pm.

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the Public and Press are invited to address the Council at the Open Forum. Please send any written reports by [email to the clerk at clerk@foxtonparishcouncil.gov.uk](mailto:clerk@foxtonparishcouncil.gov.uk) for circulation to the Parish Council.

Please be reminded that verbal reports should be limited to 3 minutes in accordance with the Parish Council's standing orders.

AGENDA

1. **Apologies for absence**
2. **Notification of councillor vacancy**
3. **Open Forum for public participation** (*time is limited to 3 minutes per person*)
4. **Members declarations of interest for items on the agenda**
5. **To approve and sign the minutes of the Parish Council meeting of 6 February 2023 and Planning Committee meeting of 19 April 2022**
6. **Matters arising from these minutes**
7. **County Councillors report**
8. **District Councillors report** – post office leaning wall
9. **Infrastructure**
 - a. Response to street trading licence application for a fast-food van in the lay-by near the A10 level crossing
 - b. Application for 20mph scheme in Foxton (27 Feb-30 April 2023)
<https://www.cambridgeshire.gov.uk/20mph-funding>
 - c. Update on LHI
 - d. Update on Melbourn Greenway
10. **Preschool update**
11. **S106 Community playground project update and proposal**
12. **R&A**
 - a. Sports Club meeting and request for permanent cricket club nets
 - b. Update on gym equipment installation and insurance
 - c. Update recreation ground rules for remote control car use and display full set of rules
 - d. Parish Council environmental policy
 - e. Approve terms of grounds maintenance and village warden contracts
 - f. Update on Football Foundation Grant and consider recreation ground fertiliser requirements
 - g. GMA annual membership renewal £175
 - h. Resident request for Tennis Club access gate on border of Parish Council land
 - i. Proposal for Illingworth way footpath to rec lighting £237.50+VAT per unit
 - j. Update on Men's Shed from Shepreth Parish Council
13. **Planning update and Planning Committee Chair and members**
14. **Police update**
15. **Confirm invites and format for Annual Parish Meeting on 24 April 2023**

16. Finance

- a. Update on street lighting overcharge
- b. Quotes
 - i. Internal auditor appointment £95+VAT
 - ii. Clerk broadband and phone – increased charge £3.63 per month (total £39.38)
 - iii. ROSPA whole recreation ground and equipment inspection £493+VAT
 - iv. Cut back shrub and brambles in playground £93+VAT
- c. Approval of payments in attached schedule
Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval

17. Items for next agenda

18. Date and time of Parish Council Meeting: Monday 3 April 2023 at 7pm

Annabel Wright

Annabel Wright, Parish Clerk – 1 March 2023
clerk@foxtonparishcouncil.gov.uk

Receipts and payments

Receipts

1. VAT reclaim - LGA 1972 s111	£2165.04
2. RGT recharge for minute secretary - LGA 1972 s111	£853.73
3. Lloyds bank S106 bank interest - LGA 1972 s111	£29.90
4. Lloyds bank general bank interest - LGA 1972 s111	£29.76

Payments

Payments made (prior agreed)

1. Salary (SO) - LGA 1972 s112	£1000.00
2. Pension - LGA 1972 s112, s111	£33.74
3. Google Ireland Gmail - LGA 1972 s111, s142	£36.80
4. Opus Metered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301	£21.11 inc VAT
5. Yu Energy - Parish Councils Act 1957, s3; Highways Act 1980 s301	£49.41 inc VAT
6. Yu Energy - Parish Councils Act 1957, s3; Highways Act 1980 s301	£53.59 inc VAT
7. Yu Energy - Parish Councils Act 1957, s3; Highways Act 1980 s301	£10.31 inc VAT

Payments to be authorised

1. Parish Clerk Salary - LGA 1972 s112/ LGA 1972 s111 (additional hours, phone/ internet £35.75 and home allowance £22)	£219.59
2. Parish Clerk expenses LGA 1972 s111 (Microsoft Office, mileage, postage)	£27.75
3. HMRC NI/ tax - LGA 1972 s112/ LGA 1972 s111	£161.03
4. SW Gardens clearance by tennis court - Open Spaces Act 1906 s9-10 <i>(money owing on previous invoice as only pre vat amount paid)</i>	£44.80 inc VAT
5. Bruce Barnes clearance behind playground - Open Spaces Act 1906 s9-10	£20
6. Bruce Barnes clearance church boundary - Open Spaces Act 1906 s9-10	£200
7. SportsCourts fencing by skatepark and compound - Open Spaces Act 1906 s9-10	£5271.30 inc VAT
8. Peter Evans village warden - Open Spaces Act 1906 s9-10	£252.00
9. Foxton Village Hall meeting room hire (x2) - LGA 1972 s111	£32.40