

## FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430

**There is to be a Meeting of Foxton Parish Council at the Village Hall on Monday 6 February 2023 at 7pm.**

**All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

Members of the Public and Press are invited to address the Council at the Open Forum. Please send any written reports by [email to the clerk at clerk@foxtonparishcouncil.gov.uk](mailto:clerk@foxtonparishcouncil.gov.uk) for circulation to the Parish Council.

*Please be reminded that verbal reports should be limited to 3 minutes in accordance with the Parish Council's standing orders.*

### AGENDA

- 1. Apologies for absence**
- 2. Open Forum for public participation** (*time is limited to 3 minutes per person*)
- 3. Members declarations of interest for items on the agenda**
- 4. To approve and sign the minutes of the Parish Council meeting of 9 January 2023 and Planning Committee meeting of 23 January 2023**
- 5. Matters arising from these minutes**
- 6. County Councillors report**
- 7. District Councillors report**
- 8. Infrastructure**
  - a. Update on LHI and approve either (i) additional cost of £2000 to cover County Council contractor's increased costs; or (ii) reduce scope of project to meet budget previously set by parish council
  - b. Update on 20mph scheme and consider Foxton application (open Feb-April 2023)
  - c. Update on village road sign restoration by village warden, High Street tree cut back and storm drains work on the High Street and at Hillfield
- 9. Preschool update**
- 10. S106 Community playground project update on grant application failure, consider next steps and a review of existing equipment**
- 11. R&A**
  - a. Update on Football Foundation Grant
  - b. Consider quotes and award contracts for: village verges, recreation ground and Dovecote field grass cutting/ maintenance; weed spraying; and village warden contracts
    - i. Village verge grass cutting/strimming/hedge cutting and litter picking: Quote A £8010, Quote B £5325+VAT, Quote C £38,246.22
    - ii. Recreation ground grass cutting: Quote A £2900, Quote B £2664.75+VAT, Combined Quote C £5150
    - iii. Dovecote field (x2) and boundary cut: Quote A £700, 2 no quotes as unable to remove cuttings
    - iv. Weed control: Quote A £420+VAT
    - v. Village warden: Quote A £18 per hour (contract: At quiet times, 1.5 to 2 hours a week, at busier times maximum of 4 hours per week)

- c. Consider whether there are any Coronation village celebration plans
- 12. Parish Council recruitment and engagement and information dissemination – next steps**
- 13. Planning Committee report; update terms of reference (inc. quorum of three)**
- 14. Police update – catalytic converter thefts and policing responsibility, consider inviting Neighbourhood Watch to March Parish Council meeting and APM**
- 15. Finance**
- a. RFO report
  - b. S137 St Laurence Church grant for its charitable purpose £750
  - c. Approve transfer of S106 funds (up to £15k) from Foxton Parish Council's Lloyds savings account to Unity Trust Savings account to benefit from higher interest return (FSCS protection £85k per bank)
  - d. Balfour Beatty street light maintenance renewal (3 years, no price increase)
  - e. Approval of payments in attached schedule
- Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval*
- 16. Format for Annual Parish Meeting on 24 April 2023**
- 17. Items for next agenda**
- 18. Date and time of Parish Council Meeting: Monday 6 March 2023 at 7pm**  
*Motion to exclude Public and Press: Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 where publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted on the following agenda item*
- 19. Consider response to letter from Crawford Chartered Loss Adjusters on behalf of their client at 46 Illingworth Way, Foxton re a subsidence claim**

*Annabel Wright*

**Annabel Wright, Parish Clerk – 1 February 2023**  
 clerk@foxtonparishcouncil.gov.uk

## Receipts and payments

### Receipts

- |  |        |
|--|--------|
| 1. Lloyds bank S106 bank interest - LGA 1972 s111    | £25.43 |
| 2. Lloyds bank general bank interest - LGA 1972 s111 | £24.84 |

### Payments

#### Payments made (prior agreed)

- |  |                 |
|--|-----------------|
| 1. Salary (SO), pension - LGA 1972 s112  | Confidential    |
| 2. Google Ireland Gmail - LGA 1972 s111, s142  | £36.05          |
| 3. Opus Metered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301   | £24.57 inc VAT  |
| 4. Opus Unmetered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301 | £109.44 inc VAT |
| 5. Yu Energy - Parish Councils Act 1957, s3; Highways Act 1980 s301                    | £73.82 inc VAT  |
| 6. Yu Energy - Parish Councils Act 1957, s3; Highways Act 1980 s301                    | £79.97 inc VAT  |
| 7. Yu Energy - Parish Councils Act 1957, s3; Highways Act 1980 s301                    | £15.29 inc VAT  |
| 8. Peter Evans - Open Spaces Act 1906 s9-10  | £108.00         |
| 9. Aubergine annual website hosting - LGA 1972 s111                                    | £238.80         |
| 10. Lexis Nexis Arnold Baker Local Govn. Publication - LGA 1972 s111                   | £131.99         |
| 11. Red Shoes Payroll - LGA 1972 s112/ LGA 1972 s111                                   | £76.80          |
| 12. Cambridgeshire Acre - LGA 1972 s111  | £57.00 inc VAT  |

## Payments to be authorised

1. Parish Clerk Salary, HMRC - LGA 1972 s112/ LGA 1972 s111	Confidential
2. Parish Clerk expenses LGA 1972 s111 ( Microsoft Office, mileage, postage)	£15.91
3. Peter Evans village warden - Open Spaces Act 1906 s9-10	£144.00
4. SW Gardens clearance by tennis court - Open Spaces Act 1906 s9-10	£224 inc VAT
5. Aubergine website forms module (annual) - LGA 1972 s111	£60.00 inc VAT
6. Foxton Village Hall electricity recharge - LGA 1972 s111	£97.20
7. SP Landscapes tree work - Open Spaces Act 1906 s9-10	£3036 inc VAT
8. Foxton Village Hall meeting room hire (x2)- LGA 1972 s111	£28.45
9. Foxton Parish Council Treasurers A/c top up - LGA 1972 s111	£71.57

*NB: potential overcharge for street lights since change of supplier being queried*