

FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430

There is to be a Meeting of Foxton Parish Council at the Village Hall on Monday 9 January 2023 at 7pm.

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the Public and Press are invited to address the Council at the Open Forum. Please send any written reports by email to the clerk at clerk@foxtonparishcouncil.gov.uk for circulation to the Parish Council.

Please be reminded that verbal reports should be limited to 3 minutes in accordance with the Parish Council's standing orders.

AGENDA

- 1. Apologies for absence**
- 2. Open Forum for public participation** (*time is limited to 3 minutes per person*)
- 3. Members declarations of interest for items on the agenda**
- 4. To approve and sign the Parish Council minutes of the meeting of 5 December 2022**
- 5. Matters arising from these minutes**
Including ideas to improve police patrol in Foxton - discuss with other local parish councils; invite Neighbourhood Watch to Parish Council meeting; invite police officer to Annual Parish Meeting in April 2023
- 6. County Councillors report**
 - a. Update on County Council 20mph speed limit scheme
 - b. Update on scope for a Foxton and Harston bypass
- 7. District Councillors report**
 - a. Update on trial public recycling bin scheme
- 8. Infrastructure**
 - a. Bypass plan with MP - request meeting
 - b. Travel Hub update and next steps
- 9. Finance**
 - a. Approve budget and precept 2023-2024
 - i. Microsoft Office 365 for business - £5.99 per month/ £59.99 per year for clerk only or £4.50+VAT per user for basic business package (£594+VAT per year for 11 users)
 - ii. Website forms add-on – Aubergine £50 per year
 - iii. Royston & District Community Transport donation request for next budget
 - b. Proposal to update Financial Regulation 11(h) to change threshold for 3 quotes from £3000 to £5000
[...] where the value is below £5,000 and above £500 the Clerk or RFO shall strive to obtain 3 quotes
 - c. Approval of quotes:
 - i. Cambridgeshire Acre – membership renewal £57
 - d. Approval of payments in attached schedule
Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval

10. Rail User Group - presentation & questions (from 8pm)
11. R&A
 - a. Football Foundation Grant – approve terms & Conditions between Foxtton Parish Council and Foxtton Football Club and approve grant application
 - b. Open spaces contracts tender next steps
12. Marketing program for Parish Council recruitment/ awareness and request for ideas for a community plan to consider at the February Parish Council meeting
13. Planning Report – no applications
14. S106 Community playground project update
15. Items for next agenda
16. Date and time of Parish Council Meeting: Monday 6 February 2023 at 7pm

Annabel Wright

Annabel Wright, Parish Clerk – 4 January 2023
 clerk@foxttonparishcouncil.gov.uk

Receipts

- | | |
|---|--------|
| 1. Foxtton Tennis Club contribution for clearance work - Open Spaces Act 1906 s9-10 | £100 |
| 2. Unity Trust S106 bank interest - LGA 1972 s111 | £57.21 |
| 3. Lloyds bank S106 bank interest - LGA 1972 s111 | £13.61 |
| 4. Lloyds bank general bank interest - LGA 1972 s111 | £28.03 |
| 5. Barclays S106 bank interest - LGA 1972 s111 | £5.24 |

Payments

Payments made (prior agreed)

- | | |
|--|---------------------|
| 1. Salary, pension - LGA 1972 s112, s111 | <i>Confidential</i> |
| 2. Google Ireland Gmail - LGA 1972 s111, s142 | £33.11 |
| 3. Opus Metered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301 | £32.26 inc VAT |
| 4. Opus Unmetered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301 | £97.12 inc VAT |
| 5. Unity Trust Bank service charge - LGA 1972 s111 | £18.00 |
| 6. Ian Sayer & Co Quantity surveyor S106 | £3967.50 inc VAT |
| 7. CAPALC planning training x 2 - LGA 1972 s111 | £100 |
| 8. Foxtton Village Hall LGA 1972 s111 | £16.20 |
| 9. SW Gardens grass cutting November (2) - Open Spaces Act 1906 s9-10 | £210 inc VAT |
| 10. Peter Evans village warden - Open Spaces Act 1906 s9-10 | £218.75 |

Payments to be authorised

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| 1. Parish Clerk Salary, tax & expenses LGA 1972 s112/ LGA 1972 s111 | <i>Confidential</i> |
| 2. Cambridgeshire County Council Dovecote annual rent
LGA 1972 s126, Public Health Act 1875, s164 | £105.00 |
| 3. Aubergine annual domain registration - LGA 1972 s111 | £120.00 inc VAT |
| 4. Foxtton Village Hall meeting room hire - LGA 1972 s111 | £16.20 |
| 5. Foxtton Village Hall office hire - LGA 1972 s111 | £85.38 |