

FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430

There is to be a Meeting of Foxton Parish Council at the Village Hall on Monday 7 November 2022 at 7.30 pm.

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the Public and Press are invited to address the Council at the Open Forum. Please send any written reports by email to the clerk at clerk@foxtonparishcouncil.gov.uk for circulation to the Parish Council.

Please be reminded that verbal reports should be limited to 3 minutes in accordance with the Parish Council's standing orders.

AGENDA

1. **Apologies for absence**
2. **Notice of Parish Council vacancies**
3. **Appointment of Vice Chair**
4. **Open Forum for public participation** (*time is limited to 3 minutes per person*)
5. **Members declarations of interest for items on the agenda**
6. **To approve and sign the minutes of the meeting of 3 October 2022**
7. **Matters arising from these minutes**
8. **County Councillors report**
9. **District Councillors report**
10. **Any Planning, Infrastructure, R&A, S106 and Police updates will be provided in writing if not included as a separate agenda item**
11. **Infrastructure**
 - a. **Update on Foxton bus service for Foxton and effect on Travel Hub/Burlington Park site. Questions for county and district councillors**
12. **Preschool additional days update**
13. **Planning Committee Report - Burlington Press update**
14. **S106 Community playground project**
 - a. **Fun run update and money raised**
 - b. **Update on tenders and set up of bid evaluation group (propose no more than 5 parish councillors)**
 - c. **Update Standing Orders and Financial Regulations to allow receipt of electronic tenders and remove advertising requirement for tenders**
15. **R&A**
 - a. **Football Foundation Grant – consider whether this can be taken forward**
 - b. **Update recreation ground rules to restrict kite flying to single string only**
 - c. **Peter Evans extension agreement**
 - d. **MAYD request for continuing support and financial contribution**
 - e. **Recreation ground access letter – due in November**
16. **Finance**
 - a. **Finance working group and new bank signatory**
 - b. **First draft budget and precept 2023-2024**
 - c. **Electricity supply update and quotes for street lighting** (unmetered supply fixed contract ended 31 October 2022). Delegation of authority to clerk to approve final quote.

d. **S137 grant request - Rail administrator £700** *this is a budgeted cost*
Provided that there is no alternative power, whether limited or conditional or not, and no statutory prohibition, the council may incur expenditure under section 137. The council must first be satisfied that there is a direct benefit to the area or part of the area, or to some or all of the inhabitants.

e. **Approval of quotes:**

i. **Informal football and goal surface (S106)** – it is proposed that this is put on hold and reviewed once it is known whether the new playground will be built

ii. **Skate Park fence repair** Quote A £4985+VAT; Quote B £1450+VAT; Quote C £8944.40 + VAT, Quote D £7,937+ VAT, Quote E £8,997+ VAT, Quote F £3206+VAT (see quote comparison report)

iii. **Village sign refurbishment - S106 art fund/grant** Quote A £1,810.20 inc. carriage (original manufacturer, 12-15 month lead time), Quote B £2370.50+VAT and carriage (carriage £60+VAT each way)

iv. **Clear weeds along churchyard fence (3hrs) £60**

f. **Approval of payments in attached schedule**

Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval

17. **Review of Parish Council responsibilities (police, rail and MAYD)**

18. **Items for next agenda**

19. **Date and time of Parish Council Meeting: Monday 5 December 2022 at 7.30pm**



Annabel Wright, Parish Clerk – 2 November 2022
clerk@foxtonparishcouncil.gov.uk

Receipts

- | | |
|--|-----------|
| 1. Opus refund of overpaid bills
(bill not adjusted for switch to LED lighting) | £1,799.71 |
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Payments

Payments made (prior agreed)

- | | |
|---|---------------------|
| 1. Salary (SO), pension - LGA 1972 s112 | <i>Confidential</i> |
| 2. Google Ireland Gmail - LGA 1972 s111, s142 | £40.48 |
| 3. Opus Metered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301 | £20.85 inc VAT |
| 4. Caroline Ilott paper for fun run forms - LGA 1972 s111 | £20.00 |
| 5. Royal British Legion memorial wreath (S137) approved PC 3 Oct 2022 | £50.00 |
| 6. Running Imp fun run race numbers - LGA 1972 s111 approved PC 3 Oct 2022 | £28.78 inc VAT |
| 7. SW Gardens grass cutting September (1) - Open Spaces Act 1906 s9-10 | £175.00 |
| 8. Peter Evans village warden - Open Spaces Act 1906 s9-10 | £175.00 |
| 9. Foxton Village Hall office hire - LGA 1972 s111 | £85.38 |
| 10. Foxton Village Hall meeting room hire - LGA 1972 s111 | £16.20 |
| 11. Red Shoes Accounting payroll- LGA 1972 s112/LGA 1972 s111
(including RGT recharge £16) | £76.80 inc. VAT |
| 12. SP Landscapes Dovecote meadow cutting/ raking - Open Spaces Act 1906 s9-10 | £990.00 inc VAT |

Payments to be authorised

- | | |
|--|---------------------|
| 1. Parish Clerk Salary/ expenses/ HMRC LGA 1972 s112/ LGA 1972 s111 | <i>Confidential</i> |
| 2. Peter Evans village warden - Open Spaces Act 1906 s9-10 | £201.25 |
| 3. Foxton Village Hall meeting room hire - LGA 1972 s111
(inc. PC/ planning/ 3 x lounge meetings and fun run) | £82.95 |

4. SW Gardens grass cutting October (1) - Open Spaces Act 1906 s9-10	£175.00
5. SW Gardens grass cutting October (2) - Open Spaces Act 1906 s9-10	£175.00
6. SLCC annual membership fee - LGA 1972 s111	£186.00
7. MMSF Community Interest Co. rail administrator (S137)	£700.00
8. DP Garden Works - Open Spaces Act 1906 s9-10 (inc. Dovecote hedge £430)	£990.00