

## FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430

**There is to be a Meeting of Foxton Parish Council at the Village Hall on Monday 5 December 2022 at 7.30 pm.**

**All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

Members of the Public and Press are invited to address the Council at the Open Forum. Please send any written reports by email to the clerk at [clerk@foxtonparishcouncil.gov.uk](mailto:clerk@foxtonparishcouncil.gov.uk) for circulation to the Parish Council.

*Please be reminded that verbal reports should be limited to 3 minutes in accordance with the Parish Council's standing orders.*

### AGENDA

1. **Apologies for absence**
2. **Presentation on parish councillor marketing and recruitment (15 minutes)**
3. **Open Forum for public participation (time is limited to 3 minutes per person)**
4. **Members declarations of interest for items on the agenda**
5. **To approve and sign the Parish Council minutes of the meeting of 7 November 2022 and Planning Committee minutes of the meeting of 13 October 2022**
6. **Matters arising from these minutes**
7. **Co-option of candidate for Parish Council vacancy**
  - a. **Candidate for Parish Council vacancy is invited to speak and there will be an opportunity for questions from the Parish Council**  
*Motion to exclude Public and Press: Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed in the following agenda item b:*
  - b. **Consideration of candidate** the meeting will be closed to the public for a short discussion about the candidate by the Parish Council. Members of the public, including the candidate, are invited to re-join the meeting after 5 minutes.
  - c. **Vote and resolution on co-option of candidate for Parish Council vacancy**
8. **County Councillors report**
  - a. **Questions:** (i) 20mph in villages – is this part of the LHI scheme – if so the parish council was not previously made aware of this; (ii) have you had any contact from Roland Potter, Transport director of Cambs & Peterborough Combined Authority, re scoping bypass for Foxton and Harston?
9. **District Councillors report**
  - a. **Question:** The parish council has been told by SCDC that there are no funds for more recycling bins on the recreation ground. Please could you look into this?
10. **Planning Report, application and Planning Committee members**
  - a. **[Reference: 22/04501/HFUL, 11 High Street, Foxton](#)**  
Public Access
11. **Propose a new start time of 7pm for Parish Council meetings from 1 January 2023 and consider meeting requirements in standing orders and possible reduction in meetings**

## 12. S106 Community playground project

- a. Update on tenders and review bid evaluation group
- b. Update on AMEY EOI and FCC application and signatory authority
- c. Foxton Garden Associations pledge of £1500 for playground soft landscaping
- d. Withdraw S106 funding of £1157 for football club leaf collector and inform Foxton Football Club.

## 13. R&A

- a. Open spaces tenders and timetable
- b. Football Foundation Grant - Foxton Parish Council and Foxton Football Club partnership 50% funding £500 to £640 per year, for 6 years. Maximum annual budget £640 (within £1300 proposed for fertilizer/ weed control).

## 14. Finance

- a. Approve budget and precept 2023-2024
- b. Consider viring funds from unused budgets for skatepark work
- c. Royston & District Community Transport request for funding in next budget
- d. Confirmation of (i) energy supply fixed contract and (ii) order for skatepark fence work; approve deposit payment to SportCourts £1464.25+VAT
- e. Confirmation of finance working group (Caroline Illott, Ian Francis, Pierre Redelinghuys)
- f. Approval of quotes:
  - i. Tennis court trees £236+VAT with contribution of £100 from Foxton Tennis Club
  - ii. Cutting back shrubs around playground and basketball court £206+VAT
  - iii. Cambridge Conservation Volunteers fee for coppicing day £50
  - iv. Bruce Barnes' clearance work at the back of the playground and to maintain access to recreation ground - change to 1hr per month
- g. Approval of payments in attached schedule  
*Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval*
- h. Consider looking into a Parish Council event licence
- i. Response to MAYD request for continuing support and financial contribution

## 15. Police Report – coffee with a cop update and next steps

## 16. Infrastructure

- a. Proposal to arrange a joint/ village group meeting with Anthony Browne MP to discuss a Foxton bypass

## 17. Response to Preschool re additional days at the village hall

## 18. Items for next agenda

## 19. Date and time of Parish Council Meeting: Monday 9 January 2023 at 7pm



**Annabel Wright, Parish Clerk – 30 November 2022**  
**clerk@foxtonparishcouncil.gov.uk**

## Payments

### Payments made (prior agreed)

- |  |                     |
|--|---------------------|
| 1. Salary (SO) and pension - LGA 1972 s112, s111                                       | <i>confidential</i> |
| 2. Google Ireland Gmail - LGA 1972 s111, s142  | £41.40              |
| 3. Opus Metered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301   | £18.32 inc VAT      |
| 4. Opus Unmetered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301 | £22.29 inc VAT      |
| 5. Foxton Cricket Club October grass cutting - Open Spaces Act 1906 s9-10              | £350.00             |
| 6. Friends of Foxton donation for Christmas tree lights S137                           | £50.00              |

Approved by PC on 3 October 2022

## Payments to be authorised

- |  |                     |
|--|---------------------|
| 1. Parish Clerk Salary, HMRC, expenses LGA 1972 s112/ LGA 1972 s111                    | <i>confidential</i> |
| 2. Office Supplies (Tesco) – printer paper, post its, pens, box file x 2 LGA 1972 s111 | £34.45              |
| 3. Office Supplies (Amazon) – 2 writing pads LGA 1972 s111                             | £6.94               |
| 4. SportsCourts UK Ltd - Open Spaces Act 1906 s9-10                                    | £1757.10 inc VAT    |
| 5. Balfour Beatty - Parish Councils Act 1957, s3; Highways Act 1980 s301               | £72.00 inc VAT      |
| 6. SW Gardens grass cutting November (1) - Open Spaces Act 1906 s9-10                  | £175.00             |
| 7. Foxtton Cricket Club November grass cutting - Open Spaces Act 1906 s9-10            | £350.00             |