

## FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430

**There is to be a Meeting of Foxton Parish Council at the Village Hall on Monday 3 October 2022 at 7.30 pm.**

**All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

Members of the Public and Press are invited to address the Council at the Open Forum. Please send any reports by email to the clerk at [clerk@foxtonparishcouncil.gov.uk](mailto:clerk@foxtonparishcouncil.gov.uk) for circulation to the Parish Council.

*Please be reminded that reports should be limited to 3 minutes in accordance with the Parish Council's standing orders.*

### AGENDA

1. **Apologies for absence**
2. **Open Forum for public participation and notice of Parish Council vacancies** (*time is limited to 3 minutes per person*)
3. **Members declarations of interest for items on the agenda**
4. **To approve and sign the minutes of the meeting of 5 September 2022**
5. **Matters arising from these minutes**
6. **County Councillors report**
7. **District Councillors report**
8. **Any Planning, Infrastructure, R&A, S106 and Police updates will be provided in writing if not included as a separate agenda item**
9. **Infrastructure update**
10. **Planning Committee Report and applications:**
  - a. **Approve planning committee and updated terms of reference**
  - b. **Approve policy for inviting developers to Parish Council meetings**
  - c. **Reference: 22/03582/HFUL, 2 Station Road, Foxton**  
Replace flat roof to pitched roof, and solar panels  
<https://applications.gretercambridgeplanning.org/online-applications/PLAN/22/03582/HFUL>
11. **R&A**
  - a. **Request for Parish Council support for village shop/ pub bike rack grant application**
  - b. **Sports meeting and football foundation grant update and next steps**
  - c. **Update on tree work within the tennis court compound**
12. **S106 Community playground project – update and 30 October fun run**
13. **Finance**
  - a. **RFO update and budget review**
  - b. **Energy audit and quotes for street lighting (unmetered supply fixed contract ends 31 October 2022)**
  - c. **S137 grant requests**
    - i. **Royal British Legion wreath donation £50**
    - ii. **Church yard grass cutting £750**
    - iii. **Christmas tree provision/ insurance plus donation for tree lights £50**
  - d. **Approval of quotes:**
    - i. **Informal football and goal surface (S106) – revised quotes. Consider applying for Queen's Jubilee Sport England grant.**

The Parish Council previously approved quotes from Shelford Trees and Calloo for the goal, installation and surfacing at a total cost of £4188+VAT to be paid from the £90K ring fenced S106 funds, however the artificial ground surfacing chosen was not suitable.

Quotes to be considered:

Removal of 4 Leylandii trees: Quote A £700+VAT; quote B £785+VAT

Grass surface (Easigrass): Quote A £2750+VAT & trench for water pipes £500+VAT

Football goal: Quote A (socketed) £1849.44 inc VAT and installation, Quote B (socketed) £1644.94 inc VAT and installation, Quote C (weighted freestanding) £1457.99 inc VAT. Professional installation of football goal: £985+VAT

Total cheapest cost for tree removal, surfacing and football goal: £4664.99+VAT

ii. **Skate Park fence repair** Quote A £4985+VAT; Quote B £1450+VAT; Quote C

£8944.40 + VAT, Quote D £7,937.00 + VAT (reusing existing fence panels/ posts) or £8,997.00.00 + VAT (with new fence panels and posts)

iii. **Shrub and tree pruning in playground area £206**

iv. **S106 fun run race numbers £23.98 + VAT**

v. **Foxton Village Sign refurbishment - ownership and quotes. Village sign at junction of Station Road & High Street:** Quote A £1,810.20 inc. carriage (original manufacturer, 12-15 month lead time), Quote B £2370.50+VAT and carriage (carriage £60+VAT each way); Shepreth Road direction signs: Quote A: £546+VAT (carriage £60+VAT each way), Quote B £525

e. **Approval of payments in attached schedule**

*Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval*

**14. Items for next agenda**

**15. Date and time of Parish Council Meeting: Monday 7 November 2022 at 7.30pm**



**Annabel Wright, Parish Clerk – 28 September 2022**  
**clerk@foxtonparishcouncil.gov.uk**

## Receipts

1. SCDC Precept (2<sup>nd</sup> half) £22,500.00

## Payments

### Payments made (prior agreed)

1. Salary, pension, expenses - LGA 1972 s112 s111	<i>Confidential</i>
2. Google Ireland Gmail - LGA 1972 s111, s142	£36.79
3. Opus Unmetered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301	£92.67 inc VAT
4. Opus Metered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301	£17.63 inc VAT
5. Foxton Village Hall meeting room hire - LGA 1972 s111	£40.70
6. Barnes Garden Maintenance- Open Spaces Act 1906 s9-10	£40.00
7. SW Gardens grass cutting August (2) - Open Spaces Act 1906 s9-10	£175.00
8. Unlimited Logos Ltd - Open Spaces Act 1906 s9-10, authorised PC July 2022	£108.00

### Payments to be authorised

1. Parish Clerk Salary, phone, home allowance, NI/tax LGA 1972 s112/ LGA 1972 s111	<i>Confidential</i>
2. Parish Clerk Expenses – July (mileage) - LGA 1972 s111	£11.52
3. Foxton Cricket Club September grass cutting - Open Spaces Act 1906 s9-10	£350.00
4. Foxton Village Hall – S106 grant WIFI installation approved by PC June 2022	£4080.00

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| 5. | D Garden Works - Open Spaces Act 1906 s9-10                            | £630.00 |
| 6. | Caroline Ilott expenses – paper for S106 fun run forms - LGA 1972 s111 | £20.00  |