

FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430

There is to be a Meeting of Foxton Parish Council at the Village Hall on Monday 5 September 2022 at 7.30 pm.

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the Public and Press are invited to address the Council at the Open Forum and are asked to submit comments by email to the clerk at clerk@foxtonparishcouncil.gov.uk if possible.

AGENDA

1. **Apologies for absence**
2. **Open Forum for public participation and notice of Parish Council vacancies**
3. **Members declarations of interest for items on the agenda**
4. **To approve and sign the minutes of the meeting of 1 August 2022**
5. **Matters arising from these minutes**
6. **Co-option of candidate for Parish Council vacancy**
 - a. **Candidate for Parish Council vacancy is invited to speak and there will be an opportunity for questions from the Parish Council**
Motion to exclude Public and Press: Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed in the following agenda item b:
 - b. **Consideration of candidate** the meeting will be closed to the public for a short discussion about the candidate by the Parish Council. Members of the public, including the candidate, are invited to re-join the meeting after 5 minutes.
 - c. **Vote and resolution on co-option of candidate for Parish Council vacancy**
7. **County Councillors report**
8. **District Councillors report**
9. **Approve representation for police, MAYD and rail.**
10. **Any Planning, Infrastructure, R&A, S106 and Police updates will be provided in writing if not included as a separate agenda item**
11. **Infrastructure**
 - a. **Approve response to Green Call for Sites - deadline 12 September 2022**
12. **Planning Committee Report and applications:**
 - a. **Reference: 22/03380/HFUL 5 High Street, Foxton**
Solar panels
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/03380/HFUL>
13. **R&A**
 - a. **Skate Park repairs, insurance cover and weekly checks**
 - b. **Grounds maintenance association report and football grant update and next steps**
 - c. **Consider resident's suggestion for a maypole dance community event**
14. **S106 Community playground project**
 - a. **Working group recommendations including timeline for project and agreement in principal of ring fencing 11% of any grant application to Amy Corporation and FCC to be paid back under the terms and conditions of any**

grant to the grant providers. The 11% payback sums to come from S106 funds.

- b. Approve S106 project manager and quantity surveyor fee £13,800 and appointment contract.
- c. Approve set up of online payment system for fun run and future donations
- d. SCDC Procurement training 21 September 2022, 7pm

15. Finance

- a. S137 grant requests
 - i. Grave yard grass cutting (NALC advise this is prohibited by law)
 - ii. Contribution for a village Christmas tree
- b. Approval of quotes:
 - i. Informal football and goal surface (S106) – revised quotes. Consider applying for Queen’s Jubilee Sport England grant.

The Parish Council previously approved quotes from Shelford Trees and Calloo for the goal, installation and surfacing at a total cost of £4188+VAT to be paid from the £90K ring fenced S106 funds, however the artificial ground surfacing chosen was not suitable.

Quotes to be considered:

Removal of 4 Leylandii trees: Quote A £700+VAT; quote B £785+VAT

Grass surface: Quote A £2370.73+VAT; quote B £2273.25+VAT, Quote C £2750+VAT

Football goal: Quote A (socketed) £1849.44 inc VAT and installation, Quote B (socketed) £1644.94 inc VAT and installation, Quote C (weighted freestanding) £1457.99 inc VAT. Professional installation of football goal: £985+VAT

Total cheapest cost for tree removal, surfacing and football goal: £4664.99+VAT

- c. Approval of payments in attached schedule
Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval

16. Ideas on how to improve communication and engagement with the parish.

17. Items for next agenda

18. Date and time of Parish Council Meeting: Monday 3 October 2022 at 7.30pm



Annabel Wright, Parish Clerk – 30 August 2022
clerk@foxtonparishcouncil.gov.uk

Receipts

- | | |
|---|---------|
| 1. Cambridgeshire County council grass cutting contribution | £810.18 |
| Open Spaces Act 1906 s9-10 | |

Payments

Payments made (prior agreed)

- | | |
|--|-----------------|
| 2. Salary (SO) - LGA 1972 s112 | £1000.00 |
| 3. Pension - LGA 1972 s112, s111 | £35.77 |
| 4. Google Ireland Gmail - LGA 1972 s111, s142 | £36.20 |
| 5. Opus Unmetered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301 | £99.58 inc VAT |
| 6. Opus Metered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301 | £13.73 inc VAT |
| 7. Caroline Ilott compound keys - Open Spaces Act 1906 s9-10 | £12.00 |
| 8. DP Garden Works - Open Spaces Act 1906 s9-10 | £605.00 |
| 9. PKF Little John external audit - LGA 1972 s111 | £360.00 inc VAT |
| 10. Foxton Village Hall meeting room hire - LGA 1972 s111 | £28.45 |
| 11. Peter Evans village warden duties - Open Spaces Act 1906 s9-10 | £157.50 |

12. The Tank Shop water bowser- Open Spaces Act 1906 s9-10 £372.00 inc. VAT

Payments to be authorised

1. Parish Clerk Salary, phone and home allowance LGA 1972 s112/ LGA 1972 s111	£204.70
2. HMRC NI/ tax - LGA 1972 s112/ LGA 1972 s111	£162.47
3. Parish Clerk Expenses – July (mileage) - LGA 1972 s111	£11.52
4. Shelford Tree Service Ltd tree pruning - Open Spaces Act 1906 s9-10	£720.00 inc VAT
5. Cambridge Thatching Services Dovecote thatch report LGA 1972 s111/ Public Health Act 1875, s164	£60 inc VAT
6. Foxton Cricket Club August grass cutting - Open Spaces Act 1906 s9-10	£350.00
7. SW Gardens grass cutting August (1) - Open Spaces Act 1906 s9-10	£175.00
8. Peter Evans village warden duties - Open Spaces Act 1906 s9-10	£157.50
9. Insurance premium added cover - LGA 1972 s111	£12.47
10. Lloyds Bank Treasurers Account top up - LGA 1972 s111	£372.00

*Local Government Act