

FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430

There is to be a Meeting of Foxton Parish Council at the Village Hall on Monday 1 August 2022 at 7.30 pm.

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the Public and Press are invited to address the Council at the Open Forum and are asked to submit comments by email to the clerk at clerk@foxtonparishcouncil.gov.uk if possible.

AGENDA

1. **Apologies for absence**
2. **Open Forum for public participation and notice of Parish Council vacancies**
3. **Members declarations of interest for items on the agenda**
4. **To approve and sign the minutes of the meeting of 4 July 2022**
5. **Matters arising from these minutes**
6. **County Councillors report**
7. **District Councillors report**
8. **Any Planning, Infrastructure, R&A, S106 and Police updates will be provided in writing if not included as a separate agenda item**
9. **Infrastructure**
 - a. **Response to public consultation for the developing Local Transport and Connectivity Plan for Cambridgeshire & Peterborough; deadline 4 August 2022 (and link to bypass issue)**
 - b. **Update on Local Plan including Call for Sites; response to survey on new/amended sites - deadline 12 September 2022**
 - c. **Emissions near rail crossing (proposal for signs)**
10. **Planning Committee Report and applications:**
 - a. **Reference: 22/01823/FUL The Burlington Press 1 Station Road Foxton**
Extension and external alterations to the Press Building (Units 2, 3 and 7), landscaping and associated works.
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01823/FUL>
 - b. **Reference: 22/02796/HFUL 1 Hall Close Foxton**
Rear extension to Bungalow
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/02796/HFUL>
 - c. **Reference: 22/03005/HFUL 16 Chardle Field Foxton**
Installation of solar panels to the front (south west) elevation roof
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/03005/HFUL>
11. **New Complaints Procedure and Vexatious Complaints Procedure**
12. **R&A**
 - a. **Update (informal football goal, Football Foundation grant progress, tree work, Dovecote thatch inspection)**
13. **MAYD (Melbourn youth club) – request from Melbourn Parish Council for Foxton Parish Council to rejoin the MAYD Joint Committee as a partner member and to consider whether to continue contributions and appointing a Parish Council representative (next meeting late August tbc)**

14. S106 update

15. Finance

a. Budget review and update (including set up and removal of bank signatories)

b. Approval of quotes:

- i. DP Garden Works revised contract scope to include verge cutting on Barrington Road £50 per cut
- ii. Painting and refurbishment of 2 Foxton village pumps by village warden £97.50 or £170 with work to wooden structure
- iii. Wood treatment for shelter on the Green, bus shelter and bench £255
- iv. 110L Water bowser carrier £255+VAT, £269+VAT, £323.60+VAT
- v. Dovecote meadow grass cutting & collection Contractor A £500

c. Approval of payments in attached schedule

Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval


16. Consider ideas to improve communication with residents (Facebook, Laurentian, website, newsletters)

17. Items for next agenda

18. Date and time of Parish Council Meeting: Monday 5 September 2022 at 7.30pm

Motion to exclude Public and Press: Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 where publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted on the next agenda item.

19. Consider (i) response to letter dated 13 July 2022 from Tees Law on behalf of their client at 28 Illingworth way seeking clarification on two points; and (ii) next steps



Annabel Wright, Parish Clerk – 26 July 2022
clerk@foxtonparishcouncil.gov.uk

Payments

Payments made (prior agreed)

1. Salary and pension - LGA 1972 s112 s111	<i>Confidential</i>
2. Google Ireland Gmail - LGA 1972 s111, s142	£31.28
3. Opus Unmetered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301	£102.01 inc VAT
4. Opus Metered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301	£17.06 inc VAT
5. Unity Trust Bank quarterly account fee - LGA 1972 s111, s142	£18.00
6. Foxton Village Hall office hire (2/4) - LGA 1972 s111	£85.38
7. Foxton Village Hall room hire x 3 - LGA 1972 s111	£34.95
8. Peter Evans playground repair work, authorised by Clerk and Chair Open Spaces Act 1906 s9-10, Public Health Act 1875, s164	£82.00
9. Peter Evans village warden - Open Spaces Act 1906 s9-10	£131.2
10. Red Shoes Accounting - LGA 1972 s112/ LGA 1972 s111	£76.80

Payments to be authorised

1. Parish Clerk Salary, NI/tax, phone and home allowance, expenses LGA 1972 s112/ LGA 1972 s111	<i>Confidential</i>
2. Foxton Cricket Club S106 mower grant – S106 Authorised PC July 2022	£2000.00
3. Foxton Cricket Club July grass cutting - Open Spaces Act 1906 s9-10	£350.00
4. Progreen weed control (church car park and Illingworth Way) Authorised PC April 2022	£60 inc VAT
5. CAPALC councillor training x 2 - LGA 1972 s111	£150

6. CAPALC councillor training x 2 - LGA 1972 s111	£150
7. CAPALC chairman training - LGA 1972 s111	£50
8. Jupiter Play and Leisure foamboard and postage – S106	£26.14 inc VAT
9. SW Gardens Dovecote hedge - Open Spaces Act 1906 s9-10 Authorised PC July 2022	£50.00
10. SW Gardens grass cutting July (1) - Open Spaces Act 1906 s9-10	£175.00
11. Caroline Ilott expenses – compound key cutting x 2	£12.00