

FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430

There is to be a Meeting of Foxton Parish Council at the Village Hall on Monday 6 June 2022 at 7.30 pm.

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the Public and Press are invited to address the Council at the Open Forum and are asked to submit comments by email to the clerk at clerk@foxtonparishcouncil.gov.uk if possible.

AGENDA

1. **Apologies for absence**
2. **Presentation from Mission Street re development of Burlington Press Site (up to 15 minutes)**
3. **Open Forum for public participation and notice of Parish Council vacancies**
4. **Members declarations of interest for items on the agenda**
5. **To approve and sign the minutes of the meeting of 9 May 2022**
6. **Matters arising from these minutes**
7. **County Councillors report and travel hub update**
8. **District Councillors report**
9. **Preschool project update**
10. **Co-option of candidate for Parish Council vacancy**
 - a. **Candidate for Parish Council vacancy is invited to speak and there will be an opportunity for questions from the Parish Council**
Motion to exclude Public and Press: Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed in the following agenda item b:
 - b. **Consideration of candidate** The meeting will be closed to the public for a short discussion about the candidate by the Parish Council. Members of the public, including the candidate, are invited to re-join the meeting after 5 minutes.
 - c. **Vote and resolution on co-option of candidate for Parish Council vacancy**
11. **Any Planning, Infrastructure, R&A, S106 and Police updates will be provided in writing**
12. **Invitation from Harston Parish Council to join South Cambs Rural Parishes Group**
13. **Planning Committee Report and applications:**
 - a. **Reference: 22/01823.FUL The Burlington Press, 1 Station Road, Foxton**
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01823/FUL>
 - b. **Reference: 22/01886/FUL 11 High Street, Foxton**
<https://applications.greatercambridgeplanning.org/online-applications/PLAN/22/01886/FUL>
14. **S106**
 - a. **Update, including new working group members**
 - b. **S106 Application for Foxton Village Hall WIFI installation £4080 (inc VAT)**
15. **R&A**
 - a. **Change to village warden scope of work**
 - b. **Report from Rospa on full recreation ground assessment**

- c. Update on Football Foundation grant progress
 - d. Update on informal football goal and gym equipment
 - e. Update from Parish Council meeting with Sports Clubs
16. Approval of quotes:
- a. Ratification of Insurance renewal for three-year fixed term – BHIB £1301 Gallagher of £1,645.75. Insurance quote from BHIB received after the last Parish Council meeting. Insurance renewal due 1 June 2022
 - b. 2 hours per month maintenance work on area behind playground £40
17. Finance
- a. Approval of payments in attached schedule
Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval
18. Parish Councillor response time
19. Ideas to encourage new parish councillors to fill vacancies
20. Ways of getting PC information to residents - social media, leaflets, Laurentian
21. Review of policies – this is deferred to the July Parish Council meeting
22. Items for next agenda
23. Date and time of Parish Council Meeting: Monday 4 July 2022 at 7.30pm
Motion to exclude Public and Press: Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 where publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted on the following agenda item 24
24. Consider response to letter from Tees Law on behalf of their client at 28 Illingworth way re (i) the extension of the play area; and (ii) the maintenance of land behind 28 Illingworth Way

Annabel Wright

Annabel Wright, Parish Clerk – 30 May 2022
 clerk@foxtonparishcouncil.gov.uk

Payments

Payments made (prior agreed)

1. Salary (SO), pension - LGA 1972 s112, s111	<i>Confidential</i>
2. Google Ireland Gmail - LGA 1972 s111, s142	£41.40
3. Opus Metered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301	£18.58 inc VAT
4. Information Commissioners Office Data Protection fee - LGA 1972 s111	£35.00
5. SCDC, bin emptying Litter Act 1983, ss5-6	£1029.60 inc VAT
6. Royston & District Community Transport donation s137	£100.00
7. Amazon office supplies (laminating pouches, pad and pens)	£25.84 inc VAT
- LGA 1972 s111	

Payments to be authorised

1. Parish Clerk Salary, NI/tax, expenses LGA 1972 s112/ LGA 1972 s111	<i>Confidential</i>
2. DP Garden Works May grass cutting/ litter pick - Open Spaces Act 1906 s9-10	£550.00
3. Langham Press Jubilee Picnic flier - LGA 1972 s111	£65.00
4. SW Gardens grass cutting May (1) - Open Spaces Act 1906 s9-10	£185.00
5. SW Gardens grass cutting May (2) - Open Spaces Act 1906 s9-10	£185.00
6. Foxton Cricket Club May grass cutting - Open Spaces Act 1906 s9-10	£350.00
7. CAPALC Clerk Archiving & retention training - LGA 1972 s111	£30.00
8. Balfour Beatty Street Lights maintenance contract Parish Councils Act 1957, s3; Highways Act 1980 s301	£72.00 inc VAT
9. Top up Lloyds Treasurers Account	£25.84