

FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430

There is to be a Meeting of Foxton Parish Council at the Village Hall on Monday 7 March 2022 at 7.30 pm. **Due to Covid limitation on capacity, please prebook your attendance with the clerk by email at clerk@foxtonparishcouncil.gov.uk or phone 01763 838430 providing your name and contact telephone number or email. You are encouraged to please wear a mask, use sanitiser on entry and maintain social distancing as much as possible. Please do not attend the meeting if you or a member of your household has COVID symptoms or has tested positive within the past week.**

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the Public and Press are invited to address the Council at the Open Forum and are asked to submit comments by email to the clerk at clerk@foxtonparishcouncil.gov.uk if possible.

AGENDA

- 1. Apologies for absence**
- 2. Laurentian reporting**
- 3. Notice of Parish Council elections on 5 May 2022 and drop in meeting on 9 March 2022 for prospective parish councillors (nomination papers to the SCDC returning officer by 4pm on 5 April 2022) - SB**
- 4. Open Forum for public participation**
- 5. Members declarations of interest for items on the agenda**
- 6. To approve and sign the minutes and confidential minutes of the Parish Council Meeting of 7 February 2022**
- 7. Matters arising from these minutes**
- 8. District Councillors report**
- 9. County Councillors report**
- 10. Any Planning, Infrastructure, R&A, S106 and Police updates will be provided in writing**
- 11. Infrastructure**
 - a. Travel hub update and GCP request to attend Parish Council meeting for update - AB
- 12. S106 update – CI**
 - a. Consider the next steps for S106 recreation ground plans
- 13. R&A**
 - a. Parish Council meeting with sports clubs on 24 February 2022 update - SB
 - b. Football Foundation Grant Application – should this be revisited following information provided at the sports clubs meeting?
 - c. Safety of cricket club cordoning off equipment – insurance advice - AW
 - d. Updated recreation ground rules and sports clubs terms and conditions
 - e. Dovecote wildflowers ground preparation £300 – update - AB
 - f. Grounds Management Association (GMA) membership £158 per year - PT
 - g. Fertiliser, weed control and seeding annual plan 2022-2023 - PT
 - h. Extension of grass cutting and village warden contracts with any new terms/ costs (D.P Garden Works, SW Gardens, Foxton Cricket Club and Peter Evans) to 30 November 2022 by letter agreement - CI

- i. Foxton Cricket Club's request for event on the recreation ground: Rock on the Rec
Sunday 28 August 2022 - AW

14. Finance

- a. Bank signatories: Remove Sheryl Williamson and add bank signator(y/ies) to all bank accounts. Bank mandate forms to be signed by 2 signatories - AW
b. Reappointment of internal auditor LGS Services
c. Approve payments in attached schedule

Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval

15. New website and WIFI update - AW

16. Items for next agenda

17. Date and time of Parish Council Meeting: Monday 4 April 2022 at 7.30pm

Annabel Wright

Annabel Wright, Parish Clerk 2 March 2022

clerk@foxtonparishcouncil.gov.uk

Payments

Payments made (prior agreed)

1. Salary (SO) - LGA 1972 s112	£827.04
2. Pension - LGA 1972 s112, s111	£39.24
3. Google Ireland Gmail - LGA 1972 s111, s142	£46.00
4. Opus Metered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301	£27.31 inc VAT
5. Opus Unmetered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301	£119.91 inc VAT
6. Foxton Village Hall Hardman Rd street light electricity Parish Councils Act 1957, s3; Highways Act 1980 s301	£98.11
7. Amazon 2 lined paper pads and envelopes LGA 1972 s111	£22.73 inc VAT
8. Balance transfer to Unity Trust to cover February payments, approved PC Feb 2022	£4000

Payments to be authorised

1. Parish Clerk Salary inc phone & broadband £43.29 (inc. £8.80 call charge for Unity Trust 0345 number)/ home allowance £22) LGA 1972 s112	£485.24
2. HMRC National insurance & income tax - LGA 1972 s112/ LGA 1972 s111	£281.17
3. Parish Clerk Expenses – mileage - LGA 1972 s111	£5.76
4. Foxton Parish Council Top up Treasurers Account to £500 - LGA 1972 s111	£22.73
5. Foxton Cricket Club Feb grass cutting - Open Spaces Act 1906 s9-10	£300
6. Peter Evans – village warden duties (8hrs) - Open Spaces Act 1906 s9-10	£140.00
7. Peter Evans – boundary fence repair – S106, approved PC Feb 2022	£105.00
8. Shelford Tree Service tree reduction/ removal inc. work requested by Tennis Club – £500+VAT <i>approved clerk/chair</i> Open Spaces Act 1906 s9-10	£600.00 inc VAT
9. Foxton Village Hall meeting room hire - LGA 1972 s111 Meeting room x 1 and pavilion x 2	£46.20
10. S W Gardens clearance behind play area – S106, approved PC Feb 2022	£370.00

*Local Government Act