

FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430 Email: clerk@foxtonparishclerk.gov.uk

There is to be a Meeting of Foxton Parish Council on Monday 1 March 2021 at 7.30pm.

Due to Covid 19 the meeting will be conducted via Zoom video/teleconference. If you wish to join, please click on the link below or call the phone number using the passcode provided (normal rates apply).

Join by weblink (click on link or copy to web browser):

<https://zoom.us/j/94403437962?pwd=NjgwaUNxZVh2dU93dDRhU0RtNnVRZz09>

Meeting ID: 944 0343 7962 Passcode: 649250

Join by Phone: +44 330 088 5830 and enter Passcode: 649250

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the Public and Press are invited to address the Council at the Open Forum and are asked to submit comments by email to the clerk at clerk@foxtonparishcouncil.gov.uk if possible

AGENDA

- 1. Apologies for absence**
- 2. Laurentian reporting**
- 3. Update on Councillor vacancy**
- 4. Open Forum for public participation – please submit comments by email if possible**
- 5. Members declarations of interest for items on the agenda**
- 6. To approve and sign the minutes of the Meeting of 1 February 2021**
- 7. Matters arising from these minutes**
- 8. District Councillors report**
- 9. County Councillors report**
- 10. Infrastructure**
 - a. GCP Proposed Foxton Travel Hub – next steps
- 11. R&A**
 - a. R&A working group reorganisation
 - b. General terms and conditions of sports club recreation ground use with specific terms for the Cricket Club, Adult Football Club and Dynamos Football Club
 - c. Recreation ground allocated use statement
 - d. Renewal of Cricket Club grass cutting contract (updated since previous meeting)
 - e. Renewal of DP Garden Works grass cutting contract
 - f. Trial of new grass cutting contractor (£120 per visit)
 - g. Memorial benches, trees and planting policy and resident request for memorial bench
 - h. Verge policy
 - i. Dovecote 5-year rent review memorandum
- 12. Annual Parish Meeting, Annual meeting and preparation for return to face-to-face meetings – consider (i) holding the Annual and Annual Parish Meetings virtually before 7**

May 2021 and (ii) NALC guidance for a return to in person meetings if the legislation allowing virtual meetings isn't extended after 7 May 2021

13. S106

- a. Proposed change to the location of the children's play area to near the village hall in relation to Foxton Future's S106 application
- b. Two stage village consultation programme
- c. S106 Deed of Indemnity

14. Councillor Resignation and Co-option policy

15. Finance

- a. Brief budget overview
- b. Update on Hardman Road Street lights energy supply and unmetered energy supply
- c. Internal auditor – reappointment of LGS Services for internal audit 2020/2021
- d. Quote for approval:
 - i. S106 funds - One-off grass seeding of the recreation ground (Quote A £2600, Quote B £2000, Quote C £3460)
 - ii. S106 funds - Foxton Dynamos £150 for trial goal hire for informal football
 - iii. Dovecote meadow wild flower ground preparation from zero carbon grant (Quote A £450, Quote B £725+VAT)
- e. Approve payments in attached schedule - *Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval*

16. Neighbourhood Plan – update and ongoing responsibility

17. Planning

18. Police liaison

19. Correspondence

20. Items for next agenda - please submit by email to clerk@foxtonparishcouncil.gov.uk

21. Date and time of Parish Council Meeting: Monday 12 April 2021 at 7.30pm

Motion to exclude Public and Press: Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 where publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted on the following agenda item 22.

22. Recreation ground accessibility and terms and conditions for sports equipment storage



Annabel Wright, Parish Clerk

24 February 2021

RECEIPTS

| Payer | Item | Paid by | Gross £ |
|----------------------|---|----------------|----------------|
| Foxton Football Club | Defibrillator contribution (2 years) | BACS | 24.00 |
| Foxton Cricket Club | Defibrillator contribution (2 years) | BACS | 24.00 |
| Foxton Tennis Club | Defibrillator contribution and rent (2 years) | BACS | 34.00 |

CREDIT NOTE

| Payer | Item | | Gross £ |
|-----------------|-----------------------------|--|----------------|
| Opus Energy Ltd | Street lighting (unmetered) | | 133.12 |
| Opus Energy Ltd | Street lighting (metered) | | 3.65 |

PAYMENTS

Payments made (prior agreed)

| Payee | Item | Paid by | Gross £ | VAT £ |
|---------------------|---|---------|--------------|-------|
| Parish Clerk | Salary and pension | SO/ DD | Confidential | 0.00 |
| Opus Energy | Street Lighting (unmetered) | DD | 165.37 | 7.87 |
| Google Ireland Ltd | Gmail | DD | 45.25 | 0.00 |
| Zoom video comms. | Monthly subscription | DD | 14.39 | 2.40 |
| Foxton Village Hall | Hardman Road Street Lights (approved Chair/ Clerk) | BACS | 96.45 | 0.00 |
| NALC | Training – Why representation in local councils matters (approved Chair/ Clerk) | BACS | 38.93 | 6.49 |
| Amazon | Notepads | DD | 7.24 | 1.21 |

Payments to be authorised

| Payee | Item | Pay by | Gross £ | VAT £ |
|-----------------------|---|--------|--------------|-------|
| Parish Clerk/ HMRC | Additional salary/ NI & tax | BACS | Confidential | 0.00 |
| Parish Clerk | Mileage | BACS | 11.52 | 0.00 |
| HMRC | NI – missed June payment approved 1 June 2020 | BACS | 72.58 | 0.00 |
| S W Gardens | Hedge pruning (basketball, tennis court) | BACS | 130.00 | 0.00 |
| S W Gardens | Fit basketball hoop, remove weed growth | BACS | 128.00 | 0.00 |
| Peter Evans | Erect Dovecote information board (S106) | BACS | 120.00 | 0.00 |
| Peter Evans | Village Warden duties | BACS | 175.00 | 0.00 |
| Foxton Cricket Club | Grass cutting (February) | BACS | 200.00 | 0.00 |
| Foxton Football Club | Maintenance of sports areas | BACS | 150.00 | 0.00 |
| Barcham | Sorbus tree (£242.40 – credit of £50 deposit) | BACS | 192.40 | 32.07 |
| Foxton Parish Council | Top up Treasurer account to £500 to cover Zoom monthly DD payment | BACS | 14.39 | 0.00 |