

FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430

There is to be a Meeting of Foxton Parish Council at the Village Hall on Monday 10 January 2022 at 7.30 pm. **Due to Covid limitation on capacity and track and trace requirements, please prebook your attendance with the clerk by email at clerk@foxtonparishcouncil.gov.uk or phone 01763 838430 providing your name and contact telephone number or email. Please wear a mask, use sanitiser on entry and maintain a distance of 2m from other attendees. Please do not attend the meeting if you or a member of your household has had covid symptoms within the last 48 hours or if you are isolating due to a positive test result.**

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the Public and Press are invited to address the Council at the Open Forum and are asked to submit comments by email to the clerk at clerk@foxtonparishcouncil.gov.uk if possible.

AGENDA

1. **Apologies for absence**
2. **Laurentian reporting**
3. **Open Forum for public participation**
4. **Members declarations of interest for items on the agenda**
5. **To approve and sign the minutes and confidential minutes of the Parish Council Meeting of 6 December 2021**
6. **Matters arising from these minutes**
7. **District Councillors report**
8. **County Councillors report**
9. **Any Planning, Infrastructure, R&A, S106 and Police updates will be provided in writing and published prior to the meeting**
10. **Resident request, following an accident in the village involving a loose dog, for village signs indicating that dogs must be kept on leads in residential areas - CI**
11. **Infrastructure**
 - a. Travel Hub update – AB
 - b. LHI feasibility study – update - CI
12. **S106 update – CI**
 - a. Approve the new recreation ground outline plan in order to pursue grant applications – CI (30 minutes requested)
13. **R&A**
 - a. Consider R&A responsibilities – in particular can bins, the Green and trees be managed outside of R&A – SW
 - b. Additional bins – cost to Parish Council £246.00 per bin plus installation unless provided by SCDC – R&A propose there is no Parish Council budget for additional bins at this time - SW
 - c. Unauthorised development of a bin hard standing and step on Parish Council land at St Laurence Road - SW
 - d. Football Club grant application – update – PH
 - e. Informal goal – update - CI

- f. Cricket Club safety of cordoning off equipment and run off - propose meeting with Cricket Club to discuss options – PT
- g. Approve planting location of 6 trees from SCDC – PH
- h. Request from Haslingfield Colts for football pitch hire in January and February - AW

14. Finance

- a. Quotes
 - i. WIFI mesh – up to £500 on Amazon (S106) - SB
 - ii. Repair of skatepark fence £728.40 - AB
 - iii. Wildflower seed for Dovecot meadow - £87.49 +VAT for 2 bags of 250g seeds inc delivery charge (£12 from zero carbon grant and £75.49 from PC open spaces budget - AB
- b. Approval of payments in attached schedule
Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval

15. MAYD update and Parish Council representation - AW

16. Items for next agenda

17. Date and time of Parish Council Meeting: Monday 7 February 2022 at 7.30pm

Motion to exclude Public and Press: Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 where publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted on the following agenda items 22 to 23

18. Parish Clerk employment: (i) variation of contract (hours and pension); (ii) change of job description to include RGT minute secretary and approval of letter agreement; and (iii) proposal for uplift in paypoint scale

19. Recreation ground access complaint and potential legal action re access and access maintenance – update and quotes for legal advice - AW

Annabel Wright

Annabel Wright, Parish Clerk 5 January 2022

clerk@foxtonparishcouncil.gov.uk

Receipts

- | | |
|--|----------|
| 1. VAT reclaim | £3908.80 |
| (of which Parish Council: £1957.40 and RGT £1951.40) | |
| 2. Opus refund of overcharge for unmetered lights | £108.63 |

Payments

Payments made (prior agreed)

- | | |
|--|-----------------|
| 3. Salary (SO), pension expenses - LGA 1972 s112 | confidential |
| 4. Google Ireland Gmail - LGA 1972 s111, s142 | £46.00 |
| 5. Opus Metered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301 | £32.60 inc VAT |
| 6. Opus £32.60 | |
| 7. Opus Unmetered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301
Charged twice – refund requested | £218.48 inc VAT |
| 8. Foxton Village Hall office hire (3/4) - LGA 1972 s111 | £80.06 |
| 9. Peter Evans village warden duties (Nov) - Open Spaces Act 1906 s9-10 | £183.75 |
| 10. Foxton Parish Council Unity Trust A/C cheque deposit
LGA 1972 s111 | £500.00 |

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|---|----------------|
| 11. SLCC – practitioners conference - LGA 1972 s111 | £90.00 inc VAT |
| 12. Melbourn library – donation - S137 | £100 |

Payments to be authorised

- | | |
|---|-----------------|
| 1. Parish Clerk Salary/ HMRC/ home allowance/ phone&broadband
LGA 1972 s112/ LGA 1972 s111 | confidential |
| 2. Foxton Parish Council Top up Treasurers Account to £500 - LGA 1972 s111 | £90.00 |
| 3. Jupiter Play & Leisure design work for Foxton park – S106
(on previous agenda – not yet approved) | £4500 inc VAT |
| 4. Red Shoes Accounting – payroll - LGA 1972 s112/ LGA 1972 s111 | £55.80 inc VAT |
| 5. Foxton Village Hall office hire (4/4) - LGA 1972 s111 | £80.06 |
| 6. Foxton Village Hall meeting room hire x 2 - LGA 1972 s111 | £31.20 |
| 7. Aubergine annual domain registration - LGA 1972 s111 | £120.00 inc VAT |
| 8. Cambridgeshire County Council Dovecot annual rent
£105 + £8.68 from Dec 2020
LGA 1972 s126, Public Health Act 1875, s164 | £113.68 |
| 9. Foxton Cricket Club Dec grass cutting - Open Spaces Act 1906 s9-10 | £300 |
| 10. Peter Evans – village warden duties (9.5hrs) - Open Spaces Act 1906 s9-10 | £166.25 |
| 11. Recreation Ground Trust – HMRC VAT reimbursement - LGA 1972 s111 | £1951.40 |

*Local Government Act