

## FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430

There is to be a Meeting of Foxton Parish Council at the Village Hall on Monday 7 February 2022 at 7.30 pm. **Due to Covid limitation on capacity and track and trace requirements, please prebook your attendance with the clerk by email at [clerk@foxtonparishcouncil.gov.uk](mailto:clerk@foxtonparishcouncil.gov.uk) or phone 01763 838430 providing your name and contact telephone number or email. Please wear a mask, use sanitiser on entry and maintain a distance of 2m from other attendees. Please do not attend the meeting if you or a member of your household has had covid symptoms within the last 48 hours or if you are isolating due to a positive test result.**

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the Public and Press are invited to address the Council at the Open Forum and are asked to submit comments by email to the clerk at [clerk@foxtonparishcouncil.gov.uk](mailto:clerk@foxtonparishcouncil.gov.uk) if possible.

### AGENDA

1. Apologies for absence
2. Laurentian reporting
3. Notice of Parish Council elections on 5 May 2022 and drop in meeting on 9 March 2022 for prospective parish councillors (nomination papers to the SCDC returning officer by 4pm on 5 April 2022) - CI
4. Open Forum for public participation
5. Members declarations of interest for items on the agenda
6. To approve and sign the minutes and confidential minutes of the Parish Council Meeting of 10 January 2022
7. Matters arising from these minutes
8. District Councillors report
9. County Councillors report
10. Any Planning, Infrastructure, R&A, S106 and Police updates will be provided in writing and published prior to the meeting
11. Preschool report - CS
12. Infrastructure
  - a. Approve press statement re travel hub and level crossing bypass – AB/CI
13. S106 update – CI
  - a. Update on the new recreation ground outline plan and engagement of a project manager – CI
14. Finance
  - a. Brief budget review
  - b. Approve transfer of £25,000 from Barclays S106 account to Unity Trust Saver account and £2000 from Lloyds S106 account to Barclays S106 account to ensure funds are spread between banks and covered by financial services compensation scheme up to £85000
  - c. Approve payment of precept into new Unity Trust current account instead of Barclays account.

- d. Approve virement of funds from playground/ skatepark unused budget (£500) to village warden budget
- e. Quotes
  - i. Village tree condition survey (required May/June 2022): Quote A: £350+VAT; Quote B: £972.25+VAT - PT
  - ii. MAGPAS CPR/ defibrillator training for sports clubs and member of the public – cost of main hall hire £20.75 - AW
  - iii. Chain link fence to repair broken fence bordering recreation ground and property on Illingworth way £105 – CI
  - iv. Further clearance work of stumps and brambles behind play area (S106) and approve a councillor meeting with residents who back onto the playground to update on clearance work £370 - CI
- f. Approve payments in attached schedule

*Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval*

#### **15. R&A**

- a. Approve replacement of Andy Brown on R&A
- b. Safety of cricket club cordoning off equipment – next steps
- c. Approve extension of grass cutting and village warden contracts (D.P Garden Works, SW Gardens, Foxton Cricket Club and Peter Evans) to 30 June 2022 by letter agreement - SW
- d. Approve putting logs on The Green, Foxton to protect the grass verges
- e. Approve contractor access to recreation ground and fenced off area for tennis courts work and storage of container in church carpark – PT
- f. Approve informal goal risk assessment, requirement not to move goal without Parish Council permission and to use ground anchors – CI

#### **16. New website and WIFI update - AW**

#### **17. Police – concern about antisocial behaviour at the skatepark - AW**

#### **18. Items for next agenda – updated recreation ground rules & approval of S106 recreation ground plans**

#### **19. Date and time of Parish Council Meeting: Monday 7 March 2022 at 7.30pm**

*Motion to exclude Public and Press: Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 where publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted on the following agenda item*

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#### **20. Travel Hub planning advice – JN**

*Annabel Wright*

Annabel Wright, Parish Clerk 2 February 2022

[clerk@foxtonparishcouncil.gov.uk](mailto:clerk@foxtonparishcouncil.gov.uk)

#### **Payments**

#### **Payments made (prior agreed)**

1. Salary (SO) - LGA 1972 s112	£827.04
2. Pension - LGA 1972 s112, s111	£45.36
3. Google Ireland Gmail - LGA 1972 s111, s142	£46.00
4. Opus Metered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301	£27.52 inc VAT
5. Opus Unmetered street lights - Parish Councils Act 1957, s3; Highways Act 1980 s301	£122.29 inc VAT

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|---|-----------------|
| 6. Boston Seeds - s106  | £104.99 inc VAT |
| 7. Post Office Ltd stamps (Access letters) - LGA 1972 s111                      | £15.84          |
| 8. Royal mail 2 <sup>nd</sup> class stamps (letters re parking) - LGA 1972 s111 | £9.37           |

**Payments to be authorised**

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|--|------------------|
| 1. Parish Clerk Salary<br>inc phone & broadband £34.50/ home allowance £22 - LGA 1972 s112   | £236.10          |
| 2. HMRC National insurance & income tax - LGA 1972 s112/ LGA 1972 s111                       | £103.47          |
| 3. Parish Clerk Expenses – mileage - LGA 1972 s111   | £5.76            |
| 4. Foxton Parish Council Top up Treasurers Account to £500 - LGA 1972 s111                   | £116.87          |
| 5. Aubergine new website set up/ hosting - LGA 1972 s111                                     | £1378.80 inc VAT |
| 6. Foxton Cricket Club Dec grass cutting - Open Spaces Act 1906 s9-10                        | £300             |
| 7. Peter Evans – village warden duties (8.5hrs) - Open Spaces Act 1906 s9-10                 | £148.75          |
| 8. Shelford Tree Service grounds clearance/ tree removal<br>S106/ Open Spaces Act 1906 s9-10 | £1500.00 inc VAT |
| 9. Foxton Village Hall meeting room hire - LGA 1972 s111                                     | £16.20           |

\*Local Government Act