

# Foxton Recreation Ground Trust

Registered Charity No: 802045



**A MILLENNIUM PROJECT**  
SUPPORTED BY FUNDS  
FROM THE NATIONAL LOTTERY

## Minutes of the meeting of RGT trustees at Foxton Village Hall at 19.30 on Monday 16<sup>th</sup> March 2020

**Present: Simon Buggiey (SB), Jane Trevanion (JT), Caroline Ilott (CI), Peter Tye (PT), Peter Howell (PH), Geoff Barnes (GB), Andy Brown (AB), Tessa Howell (TH) Martin Smith (MS)**

### 1. Apologies: Peter Sutton, Ian Deas

### 2. Declarations of interest

**None**

### 3. Minutes of previous meeting on Monday 16<sup>th</sup> December 2019

All agreed that these are a true record of the meeting.

### 4. Matters arising and outstanding

a) Ian Deas (Village Hall Facilities Manager) to report to VH committee on replacing internal lights with low wattage LED. Also to check if external lights fitted with LED are too bright. Possible downlighting units under roof? **Action: ID or PH to report to next RGT meeting.**

b) VH committee to do job descriptions and ask regular user groups if they can help with committee volunteers. **Action: CI to explore management company options and liase with VH committee on this matter.**

c) List of designated items which can have RGT funds allocated circulated to all RGT

d) Noticeboard on VH external wall now repaired by ID.

e) Buildings insurance (Item 10c) – **Action: PS to report on meeting with MS (of VH Committee) on agreeing relevant valuation.**

f) Solar panels for VH. Issues of linking VH and school solar panel project (see previous reports and minutes) MS felt it is worth pursuing to see if we can get a lower cost electricity usage for VH. **Action: To re-visit at the next RGT meeting.**

## **5. VH fire alarm system** – ID has researched the following.

Due to one of the high level sensors in the main hall giving an alarm fault Anita was instructed by CamAlarms to isolate the sensor. General guidelines for sensor service life is 10 years and panels 10 to 15 years.

Option 1 - not an upgrade but provides an immediate solution is to replace both sensors in the hall roof on a like for like basis.

These sensors are due to stop production later this year. - £ 650.00 inc VAT

Option 2 - replace sensors with latest type detectors which are more discriminating between smoke and insects. This would require upgraded software to both foyer and pavilion panels - school upgraded some time ago.

£ 3,500.00 incl VAT

Option 3 - Install new sensors in the hall and replace all three panels to allow latest sensors to replace any failed sensors in the future. **Note - new panels will be much smaller than existing panels.** This has to be considered as the replacements for the old sensors will not be available after this year.

£ 7,000.00 incl VAT

**Action: After discussion RGT decided to go with the £7000 panel replacement option from CamAlarms Ltd (existing provider) as long as sensors can be future proofed ie ensure they will not become obsolete soon plus have the questions answered of a) What will be the cost of the yearly maintenance contract? b) Can the new system be expanded if required? c) What software system is being retained?**

**Depending on the answers SB recommended and PT seconded. All RGT agreed to the new fire alarm system.**

## **6. VH committee membership and minutes**

VH committee Foxton Parish Council (FPC) is the Custodian Trustee of RGT. In practice they are the same body of people, but hold separate meetings & accounts. FPC is also the Custodian Trustee of VHT.

The VH Management Committee should have 6 elected and 10 representative members according to the terms of the 2000 Charity Commission document. At the moment (March 2020) the elected committee members are;

Tessa Howell  
Cheryl Pusey  
Christine Mead

Of the 10 representative member ,2 should be from the Parish Council. At present only 1 post is filled by Peter Howell from Parish Council and Philip Fawcett from Foxton Church.

There should be 1 representative from each of the following groups:

Women's Institute  
Foxton Gardens Assoc  
Foxton Methodist Church  
Foxton Pre-School  
Foxton Tennis Club  
Foxton Sport Assoc  
Semi-Tone?

Volunteer officers are : - Martin Smith –Treasurer  
Kate Woods – Secretary  
Jean Fosbery – Invoice clerk

Ian Deas and Tony New are paid facilities managers.

Minutes of meetings must be made available to trustees (but not the public).  
**Action: From now on TH or PH (as VH representative) will ensure that VH committee meeting minutes are sent to the PC clerk for distribution to RGT committee.**

## **7. Wi fi for VH**

This matter was raised by VH 2 years ago but there was not enough interest. Current wi fi need for benefit for cricket scoring, pay on door events, music, camera club, etc not felt to outweigh the work and cost of having VH wi fi at present. It was felt the 4G will suffice for now.

## **8. Review of RGT finance policy**

PS has revised the document. SB proposed and PH seconded. All RGT agreed to adopt the revised version. (copy attached).

## **9. Bowls Club request for funds plus new building ideas**

The Bowls Club requested £2400 for repairs to the toilet and changing block roof, as asbestos panels needed to be removed and replaced. Both the bowls and tennis clubs are in need of a club house and changing facilities. RGT is supportive of improving club facilities but requires more detailed long term plans to include projected usage. It was decided to refuse this grant as it does not represent good value for money but to encourage the Bowls Club to come up with a more ambitious plan which RGT could consider supporting.

Action: SB to contact Mike Mander of Bowls Club with RGT decision.

## 10. Payments to be approved

3 payments proposed by SB. AB seconded. RGT approved.

## 11. Request for further £1000 transfer of RGT funds

This is to cover £700 for FA to seed all the rec within the cricket boundary (as per their contract) and to cover the extra £15 per month (£300 for the year) given to the FA for ground maintenance. JT proposed. PT seconded. All agreed. Action: CI to email PS to transfer funds at the start of the 2020 financial year.

## 12. Request for funds from Foxton Football Club

FC requested £1500 for sand for the adult football pitch on the recreation ground. The same amount was granted last year by RGT as a clear one off payment. After discussion it was agreed that the FC must provide funds for this sand and RGT would encourage them to seek grant funding. This comes under damage caused to the pitch by the club usage – RGT cannot grant funds which do not benefit all recreation ground users. JT proposed refusal of this grant. PT seconded. All agreed. Action: JT, CI and PT to draft email to FC.

## 13. 7 Hardman Road update

Covenants on this property relating to the original land owned by RGT to do with utilities access from PC/RGT property. Some covenants have been omitted on the Land Registry documentation and the new owners of 7 Hardman Road raised queries. FPC clerk has now requested that the Land Registry puts these covenants back onto their documents so that they can go into the ownership deeds of 7 Hardman Road. Other properties along Hardman Road should no longer be effected as the road is adopted and properties have changed hands.

Action: Waiting for Land Registry response.

## 14. Next meetings

Monday 22<sup>nd</sup> June 2020

Monday 21<sup>st</sup> September 2020

Monday 21<sup>st</sup> December 2020

Monday 15<sup>th</sup> March 2021

