

FOXTON PARISH COUNCIL

Clerk: Annabel Wright
Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN
Tel: 01763 838 430 Email: clerk@foxtonparishclerk.gov.uk

There is to be a Meeting of Foxton Parish Council on Monday 4 May 2020 at 7.45 pm.

Due to Covid 19 the meeting will be conducted via video/teleconference. If you wish to join, please click on the link below or call the phone number using the pin provided (normal rates apply).

Join Hangouts Meet by weblink: Copy to your web browser: meet.google.com/ccp-orrx-kzq

Click on link here: [Join with Google Meet](#)

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All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the Public and Press are invited to address the Council at the Open Forum and are asked to submit comments by email to the clerk at clerk@foxtonparishcouncil.gov.uk if possible.

AGENDA

1. Apologies for absence
2. Laurentian reporting
3. Open Forum for public participation – please submit comments by email if possible
4. Members declarations of interest for items on the agenda
5. To approve and sign the minutes of the Meeting of 6 April 2020
6. Matters arising from these minutes
7. District Councillors report (written report requested)
8. County Councillors report (written report requested)
9. Candidates for 2 Parish Council vacancies are invited to speak and there will be an opportunity for questions from the Parish Council

Motion to exclude Public and Press: Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 where publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed in the following agenda item:

10. Consideration of candidates. The meeting will be closed to the public for a short discussion about the candidates by the Parish Council. Members of the public, including the candidates, are invited to re-join the meeting after 5 minutes.
11. **Vote and resolution on co-option of candidates for Parish Council vacancies**
12. **Allocation of Councillor and working party responsibilities** Planning Committee, Working Groups (Recreation & Amenities, Finance, Neighbourhood Plan), Infrastructure, Village Hall Representative, Dovecote, Website & IT, Melbourn Area Youth Development (MAYD), Climate change champion, Police Liaison, Rail User Group, Twinning, S106 (all councillors, RGT (all councillors))
13. **Approve addendum to Standing Orders** pursuant to the Local Authorities and Police and Crime Panels Regulations 2020 re virtual attendance at Parish Council meetings and requirement for the annual meeting
14. **Infrastructure report (by written report)**

- a. Approve parking bay proposal (Approx £1420 from general reserves under S137 £8727.68)
- b. Update on proposal for the Green, Foxton

15. Recreation and Amenities report

- a. Approve letter to community clubs and groups re possible future use of recreation ground
- b. Consider complaint from the Football Club re fertiliser treatment

16. Approve Dovecote thatching proposal including consideration of an advance payment

17. Planning Committee report – see previous minutes

18. Neighbourhood Plan update

19. Finance and clerk’s report including short budget review

- a. Approve set up of 10 gmail accounts to include the clerk and each councillor, budget £552
- b. Approve payments in attached schedule - *Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval*

20. Police Liaison report

21. Items for next agenda – please submit by email to clerk@foxtonparishcouncil.gov.uk

22. Date and time of Parish Council Meeting: Monday 1 June 2020 at 7.45pm

Any business and payments, to be considered at a Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.



Parish Clerk – 29 April 2020
clerk@foxtonparishcouncil.gov.uk

RECEIPTS

Paid by	Item	Gross (£)
SCDC	Precept (quarterly payment)	11,250.00
HMRC	VAT refund	391.95
R. Barnes (Football Club)	Contribution towards fertiliser	500.00
Newton Parish Council	Contribution for joint PC group admin	14.00
Haslingfield Parish Council	Contribution for joint PC group admin	14.00

PAYMENTS

Payments made (prior agreed)

Payee	Item	Paid by	Gross (£)	VAT (£)
Parish Clerk	Salary	SO	Confidential	0.00
NEST	Pension	DD	Confidential	0.00
Opus Energy Ltd	Street lighting	DD	105.19	5.01
Google Ireland Ltd	Gmail	DD	18.40	0.00

Payments to be authorised

Payee	Item	Pay by	Gross (£)	VAT (£)
Parish Clerk	Additional PAYE (inc. phone £31.50 before tax & subsistence allowance £18)	BACS	Confidential	0.00
HMRC	National Insurance	BACS	Confidential	0.00
Parish Clerk	Expenses (large paper pad)	BACS	7.96	0.00
Foxton Football Club	March maintenance of sports areas	BACS	150.00	0.00
Foxton Cricket Club	Grass cutting – sports pitches	BACS	200.00	0.00
Came & Company	Annual insurance	BACS	1,102.76	0.00

Joe's Lawn Care	Lawn treatment	BACS	948.00	158.00
Peter Tye	Hose connectors and aspersor for seeding	BACS	45.53	0.00