

FOXTON PARISH COUNCIL

Clerk: Annabel Wright

Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN

Tel: 01763 838 430 Email: clerk@foxtonparishclerk.gov.uk

There is to be a Meeting of Foxton Parish Council on Monday 5 October 2020 at 7.45pm

Due to Covid 19 the meeting will be conducted via Zoom video/teleconference. If you wish to join, please click on the link below or call the phone number using the passcode provided (normal rates apply).

Join by weblink (click on link or copy to web browser):

<https://zoom.us/j/94699150427?pwd=Ymd0SWJQS2NtZHNieXZIRDk0SXJYUT09>

Join by Phone: +44 131 460 1196 and enter Passcode: 568433

All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the Public and Press are invited to address the Council at the Open Forum and are asked to submit comments by email to the clerk at clerk@foxtonparishcouncil.gov.uk if possible.

AGENDA

- 1. Apologies for absence**
- 2. Laurentian reporting**
- 3. Open Forum for public participation – please submit comments by email if possible**
- 4. Members declarations of interest for items on the agenda**
- 5. To approve and sign the minutes of the Meeting of 7 September 2020 and the Extraordinary Meeting on 16 September 2020**
- 6. Matters arising from these minutes**
- 7. Change to Parish Council meeting start time to 7.30pm**
- 8. District Councillors report**
- 9. County Councillors report**
- 10. Infrastructure**
 - a. Travel hub - update
 - b. Unlawful use of Parish Council car park update and approval of sign detailing ownership and permissible use £192.35 inc VAT
 - c. Volunteer community gritting scheme – response required by 31 October 2020
- 11. S106 Update and approvals**
 - a. Approve Dovecote indemnity form
 - b. Approve S106 payments:
 - i. Preparation work & planting of hedge boundary by church (50% of cost from S106, remaining 50% to be paid by RGT) – 2 quotes received £1885 and £3600+VAT
 - ii. Tennis club S106 application for resurfacing, fencing and paving £25,000
- 12. Recreation and Amenities**
- 13. Finance**
 - a. Direct debit card policy for approval
 - b. Quotes for approval:
 - i. Unmetered electricity supply (current fixed term ends 31 October 2020) – see separate report of listed quotes
 - ii. Tree pruning, fell Whitebeam £870+VAT
 - iii. Weed spraying (recreation ground/ village hall) – quote awaited

- c. Approve payments in attached schedule - *Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval*

14. Planning

- a. Parish Council response to the Planning Government White Paper - deadline 29 Oct 2020

15. Police Liaison

16. Correspondence

17. Items for next agenda – please submit by email to clerk@foxtonparishcouncil.gov.uk

18. Date and time of Parish Council Meeting: Monday 2 November 2020 at 7.30pm

Annabel Wright

Annabel Wright, Parish Clerk

30 September 2020

RECEIPTS

Payee	Item	Paid by	Gross £	VAT £
SCDC	Precept	DD	22500	0.00

PAYMENTS

Payments made (prior agreed)

Standing orders and direct debits

Payee	Item	Paid by	Gross £	VAT £
Parish Clerk	Salary and pension	SO/ DD	Confidential	0.00
Opus Energy Ltd	Street lighting (unmetered)	DD	96.32	4.59
Opus Energy Ltd	Street lighting (unmetered) – duplicate payment taken in error and refunded	DD	96.32	4.59
Google Ireland Ltd	Gmail	DD	46.00	0.00
Amazon	Stationary (pad/ files/pens)	Debit card	25.94	4.32
SW Gardens & Landscapes	Hedge cutting	BACS	83.00	0.00
Jane Veveris Callan	Dovecote display board art work	BACS	650.00	0.00

Invoices received after agenda published and agreed at a previous Parish Council Meeting

Kevin Pace Thatching	Dovecot thatch (S106)	BACS	1500.00	0.00
Barcham	Cherry and ash tree (Chalk Hill/ Hillfield) <i>To be reimbursed by County Council</i>	BACS	519.00	86.60

Payments to be authorised

Payee	Item	Pay by	Gross £	VAT £
Parish Clerk/ HMRC	Additional salary	BACS	Confidential	0.00
Parish Clerk expenses	Mileage (1 journey to Foxton)	BACS	5.76	0.00
CAPALC	Councillor planning training	BACS	60.00	0.00
SLCC	Annual membership	BACS	140.00	0.00
R. Barnes	Biannual mowing of Dovecote meadow	BACS	120.00	0.00
Red Shoes Accounting	Payroll services	BACS	55.80	9.30
DP Garden Works	Grass cutting & hedge cutting	BACS	930.00	0.00
Foxton Cricket Club	Grass cutting	BACS	200.00	0.00
Foxton Football Club	Maintenance of sports areas	BACS	150.00	0.00
CAPALC	Planning training x 2	BACS	60.00	0.00
SP Landscapes	Grass cutting and strimming	BACS	228.00	38.00
Zoom video comms.	Monthly subscription (£11.99+VAT) which can be cancelled before next renewal date	DD	14.39	2.40
PC Lloyds A/C	Transfer to Treasurers A/C to maintain £500 balance	BACS	26.00	0.00